



**Facility**

**Name:** PMS Headstart - Bloomfield Early **License Number:** 97093  
**Address:** 924 South Bloomfield, Bloomfield, NM 87413  
**Phone:** 5052158197 **Fax:** **E-mail:** tyla.mahan@pmsnm.org

**License Information**

**Type:** 2 Star Child Care Center **Status:** Licensed **Issue Date:** 12/19/2018 **Expiration Date:** 12/18/2019

**Capacity**

**Over Age 2:** 8 **Under Age 2:** 16 **Night Care:** **Playground:** 24  
**Square Footage:** 0

**Census**

**Over 2:** 3 **Under 2:** 9

**Classrooms**

**Number of Classrooms:** 2

**Days and Hours of Operation**

<b>Monday</b> 8:30 AM - 3:15 PM	<b>Tuesday</b> 8:30 AM - 3:15 PM	<b>Wednesday</b> 8:30 AM - 3:15 PM	<b>Thursday</b> 8:30 AM - 3:15 PM	<b>Friday</b> 8:30 AM - 3:15 PM
<b>Saturday</b> Closed	<b>Sunday</b> Closed			

**Inspection**

**Date:** 04/17/2019 **Time In:** 9:00 AM **Time Out:** 10:45 AM **Purpose:** Semi-Annual

**Licensure**

8.16.2.11 A Types of Licenses	Compliance
8.16.2.11 B Renewal of License	N/A
8.16.2.11 D Non-transferable Restrictions of License	N/A
8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	Compliance
8.16.2.17 E, F Surveys for Child Care Facilities	Compliance
8.16.2.18 D Complaints	Compliance
8.16.2.21 A Licensing Requirements	Compliance
8.16.2.21 B Capacity of Centers	Compliance

Administrative Requirements (*continued*)

8.16.2.21 C Incident Reporting Requirements	Compliance
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## Administrative Requirements

8.16.2.22 A Administrative Records	Compliance
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8.16.2.22 B Mission, Philosophy and Curriculum Statement	Not Inspected
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8.16.2.22 C Policy and Procedures	Not Inspected
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8.16.2.22 D Family Handbook	Not Inspected
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8.16.2.22 E Children's Records	<b>Non-compliance</b>
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*Of the 4 children's records reviewed, 1 is missing the name and telephone number of two people in the local area to contact in an emergency when a parent or guardian cannot be reached. See Children's Records 8.16.2.22 form for the child(ren) with missing information.*

*Corrective Action Plan*

*Parents will be advised to review and add missing information. The center will review all children's records to ensure up-to-date emergency contact information is on file.*

Regulation: 8.16.2.22.E.2.b.

Date to be Completed: 05/17/2019

8.16.2.22 F Personnel Records	Compliance
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8.16.2.22 G Personnel Handbook	Not Inspected
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## Personnel &amp; Staffing

8.16.2.23 A Personnel and Staffing Requirements	Compliance
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8.16.2.23 B Staff Qualifications and Training	Compliance
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8.16.2.23 C Staff/Child Ratios and Group Sizes	Compliance
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## Services &amp; Care of Children

8.16.2.24 A Guidance	Compliance
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8.16.2.24 B Naps or Rest Period	Not Inspected
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8.16.2.24 C Additional Requirements for Infants and Toddlers	Compliance
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8.16.2.24 D Diapering and Toileting	Compliance
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8.16.2.24 E Additional Requirements for Children with Special Needs	N/A
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8.16.2.24 F Additional Requirements for Night Care	N/A
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8.16.2.24 G Physical Environment	Compliance
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### Services & Care of Children *(continued)*

8.16.2.24 H Social-Emotional Responsive Environment	Compliance
8.16.2.24 I Equipment and Program	Compliance
8.16.2.24 J Outdoor Play Areas	Compliance
8.16.2.24 K Swimming, Wading and Water	N/A
8.16.2.24 L Field Trips	N/A

### Food Service

8.16.2.25 B Meals and Snacks	Compliance
8.16.2.25 C Menus	Compliance
8.16.2.25 D Kitchens	Compliance
8.16.2.25 E Meal Times	Compliance

### Health & Safety Requirements

8.16.2.26 A Hygiene	Compliance
8.16.2.26 B First Aid Requirements	Not Inspected
8.16.2.26 C Medication	Not Inspected
8.16.2.27 A-D Illness Requirements for Centers	Compliance
8.16.2.28 A-H Transportation Requirements for Centers	N/A

### Buildings, Grounds & Safety

8.16.2.29 A Housekeeping	Compliance
8.16.2.29 B Pest Control	Not Inspected
8.16.2.29 C Mechanical Systems	Compliance
8.16.2.29 D Water and Waste	Compliance
8.16.2.29 E Lighting, Lighting Fixtures and Electrical	Compliance
8.16.2.29 F Exits and Windows	Compliance
8.16.2.29 G Toilet and Bathing Facilities	Compliance
8.16.2.29 H Safety Compliance	Compliance
8.16.2.29 H3(f)(i)(k) Safety Compliance	Compliance
8.16.2.29 J Pets	N/A

Additional Comments

*Well organized center!*

Signatures

**Please Note:** Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Nicole Denney*



Facility Representative: *Dawn Shaggy*